



Date: 16/06/20
My Ref: CT/ESPO
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held as a Remote Meeting on Wednesday, 24 June 2020 at 10.30 am. Members who require further information are asked to telephone or email me (details above).

Yours faithfully,

Cat Tuohy
for Consortium Secretary

AGENDA

Item

Report by

1. Appointment of Chairman.

Cllr. M. Howell has been nominated to be Chairman for the municipal year ending April 2021.

2. Appointment of Vice Chairman.

3. Minutes of the meeting held on 4 March 2020.

(Pages 3 - 8)

4. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.

5. Declarations of interests in respect of items on this agenda.

6. Items referred by the Finance and Audit Subcommittee.

There are no specific items referred. The issues considered by the Subcommittee are Items 7 – Internal Audit Annual Report and 11 – Draft Outturn 2019/20 and Impact of Coronavirus on Q1 2020/21 which appear elsewhere on the agenda.

7. Internal Audit Service Annual Report 2019-20. Consortium Treasurer (Pages 9 - 34)
8. Director's Progress update. Director (Pages 35 - 44)
9. Exclusion of the Press and Public.

The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

10. Director's Supplementary Report. Director (Pages 45 - 62)
11. Draft Outturn 2019/20 and Impact of Coronavirus on Q1 2020/21. Director and Consortium Treasurer (Pages 63 - 76)
12. LGA Truck Cartel Litigation. Legal Advisor to the Consortium Secretary (Pages 77 - 80)
13. Date of Next Meeting.

The next meeting of the Committee is scheduled to take place on 16 September 2020 at 10.30am.

14. Any other items which the Chairman has decided to take as urgent.